

Report to	Chippenham Area Board
Date of Meeting	28 April 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider the following officer recommendations and area board projects:

Revenue

1. Wiltshire Farmers Markets Associations – award £2,000 towards the Chippenham Food and Drink Festival, conditional upon the balance of funding being in place;

Capital

2. Kington Langley Croquet Club – award £455 for the purchase of new competition balls;
3. Chippenham Hospital Radio – award £3,000 towards new studio equipment, conditional upon the balance of funding being in place;
4. Chippenham Harriers Running Club – award £500 for the purchase of race equipment;
5. creativemovedance – award £500 for the purchase of dance equipment;

Area Board Projects

6. No Cold Calling Zone Pilot - £200 towards the purchase door stickers for vulnerable residents in the Cepen Park and Derriads area to combat the risk of doorstep crime; and
7. Chippenham Games 2014 - £1,200 towards the costs of Chippenham Games 2014 event for young children.

Other

8. To note inter-meeting spending of £318 by the Chippenham Area Board for refreshments at the Chippenham Area Emergency Planning Meeting on 2 April 2014 as delegated to the Community Area Manager on 30 April 2012.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. For the 2014/15 financial year Chippenham Area Board has been allocated a budget of **£92,382.62** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor-Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide

new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.11. Officers provide recommendations, however the decision to support applications is made by Chippenham area board councillors.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the Chippenham 'Our Community Matters' [blog-site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u> <u>Chippenham Community Area Plan</u> Community Area Joint Strategic Assessment for Chippenham 2014
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2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. This is the first funding round of the 2014/15 financial year.

Future rounds will take place as follows:

- 17 March 2014 for consideration on 28 April 2014
- 19 May 2014 for consideration on 30 June 2014
- 28 August 2014 for consideration on 8 September 2014
- 29 September 2014 for consideration on 10 November 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded and retained in accordance with officer recommendations Chippenham area board will have a balance **£84,209.62**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Wiltshire Farmers Markets Association	Chippenham Food and Drink Festival	£2,000

- 8.1.1. Officers recommend that Wiltshire Farmers Markets Association is awarded a community area grant of £2,000 towards the initial set-up costs of a new annual food and drink festival for Chippenham, conditional upon the balance of funding being in place.
- 8.1.2. This application meets grant criteria 2014/15 and has been classified as a **revenue** project.
- 8.1.3. At the Chippenham 'What Matters to You' event held on 18th March 2014 local people considered one of its top three Community priorities to 'engage people who live in Chippenham but don't consider it to be their home' – this project helps to address such perceptions.
- 8.1.4. The event will profile local food and drink producers and outlets and will help promote the rural economy of Wiltshire.

8.1.5. All local organisations who would like to promote their activities will be invited to have a stand at this event.

8.1.6. Food and drink festivals help to connect consumers more closely with their food sources and local producers.

8.1.7. Wiltshire Farmers Markets Association is a non profit-making organisation.

Ref	Applicant	Project proposal	Funding requested
8.2.	Kington Langley Croquet Club	Competition-grade croquet balls	£455

8.2.1. Officers recommend that Kington Langley Croquet Club is awarded a community area grant of £455 for the purchase of competition-grade croquet balls.

8.2.2. This application meets grant criteria 2014/15 and has been classified as a **capital** project.

8.2.3. At the Chippenham 'What Matters to You' event held on 18 February 2014 local people considered its top leisure priority was: 'to improve leisure and sports facilities.'

8.2.4. Membership of the croquet club is largely comprised (75%) of retired people and the activity offers gentle, outdoor exercise.

8.2.5. The croquet club has established links with other adult recreational groups in the Chippenham area to offer a new experience and to promote the game.

8.2.6. The club is in the early stages of working with the Chippenham secondary schools to introduce a new opportunity to senior pupils.

8.2.7. This is the club's first application to any organisation for grant funding.

8.2.8. Kingston Langley Croquet Club is non profit-making organisation.

Ref	Applicant	Project proposal	Funding requested
8.3.	Chippenham Hospital Radio	Studio equipment	£3,000

8.3.1. Officers recommend that Chippenham Hospital Radio is awarded a community area grant of £3,000 towards the provision of a race equipment; conditional on the balance of funding being in place.

8.3.2. This application meets grant criteria 2014/15 and has been classified as a **capital** project.

8.3.3. The hospital radio is run by volunteers and is well-supported by hospital staff and patients.

8.3.4. The broadcast of music in hospitals is a long-recognised form of therapeutic care for outpatient and longer-stay patients.

8.3.5. Chippenham Hospital Radio has been in existence for 30 years and is a registered charity.

Ref	Applicant	Project proposal	Funding requested
8.4.	Chippenham Harriers Running Club	Race equipment	£500

8.4.1. Officers recommend that Chippenham Harriers Running Club is awarded a community area grant of £500 towards the provision of a race equipment.

8.4.2. This application meets grant criteria 2014/15 and has been classified as a **capital** project.

8.4.3. At the Chippenham 'What Matters to You' event held on 18 February 2014 local people considered its top leisure priority was: 'Need for improved sport and leisure facilities in Chippenham. Several clubs could grow participation but for lack of facilities.'

8.4.4. Running is one of the most accessible ways of keeping fit costing very little and available to a wide range of age groups and social backgrounds.

8.4.5. Chippenham Harriers arrange several events through the year which in turn attracts extra people to the town.

8.4.6. Chippenham Harriers Running Club is a voluntary organisation.

Ref	Applicant	Project proposal	Funding requested
8.5.	Creativemovedance	Dance equipment	£500

8.5.1. Officers recommend that creativemovedance is awarded a community area grant of £500 towards the provision of a dance equipment.

8.5.2. This application meets grant criteria 2014/15 and has been classified as a **capital** project.

8.5.3. creativemovedance offers classes in the community for toddlers and their parents and for children.

8.5.4. creativemovedance has increased numbers of young children now attending and would like some financial support to extend its range of equipment.

8.5.5. creativemovedance is a non-profit organisation.

Ref	Applicant	Project proposal	Funding requested
8.6.	Cllr Peter Hutton	No Cold Calling Zone Pilot Scheme	£200

- 8.6.1. Funding is sought to purchase door stickers for vulnerable residents in the Cepen Park and Derriads area to combat the risk of door step crime.
- 8.6.2. This project will be organised in collaboration with the Divisional Councillor, Trading Standards, Highways and the Neighbourhood Policing Team.
- 8.6.3. At the Chippenham 'What Matters to You' event held on 18 February 2014 local people considered its top community safety priority to be: 'Reduce the perception of fear of crime especially among the elderly.'
- 8.6.4. If the project proves successful it will be rolled out across the community area and Wiltshire.

Ref	Applicant	Project proposal	Funding requested
8.7.	Cllr Mark Packard	Chippenham Games 2014	£1,200

- 8.7.1. Funding is sought towards the costs of the Chippenham Games 2014 event for young children.
- 8.7.2. The event is organised by the Chippenham Partnership of Schools.
- 8.7.3. At the Chippenham 'What Matters to You' event held on 18 February 2014 local people considered one its priorities for children and young people to be: 'To develop collaborative approaches for a single vision for engagement with ALL Children and young people.'
- 8.7.4. The Chippenham Games is a legacy event first delivered in 2012 promoting healthy lifestyles, transition into secondary schools and exit routes to sports clubs in the Chippenham area.
- 8.7.5. The Games encourages youth volunteering from the secondary schools and to act as role models for young children.

Ref	Additional budget expenditure date	Purpose	Amount
8.8.	2 April 2014	Refreshments for the Chippenham Emergency Planning Workshop	£318

- 8.8.1. To note approved inter-meeting spending of £318 to provide refreshments at the Emergency Planning Workshop held on 2 April 2014 by the delegated powers of the Community Area Manager in consultation with the Chair of the Area Board.

8.8.2. This delegation was recorded as follows:

'On 30th April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.'

Appendices	Appendix 1 – Wiltshire Farmers Markets Association Appendix 2 – Kington Langley Croquet Club Appendix 3 – Chippenham Hospital Radio Appendix 4 – Chippenham Harriers Running Club Appendix 5 – creativemovedance Appendix 6 – AB Project: No Cold Calling Zone Pilot Appendix 7 – AB Project: Chippenham Games 2014
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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